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| Group 4 Meeting 8 Notes |

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| 12/03/2021 | 12:00 | MS Teams |

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| Chair | Killian McShane |
| Secretary | William Payne |
| Apologies | James Harris, Matthew Blatherwick, James Murphy |

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| Item 1: Design plan update |

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| Discussion | Most of python, sentiment data and machine learning design sections completed and either uploaded onto collaborative document or soon to be uploaded.  Gantt chart and update of plan review also completed and to be uploaded.  Discussed java and web app sections with James Murphy and Matthew Blatherwick prior to meeting; these sections are in progress and will be completed and uploaded before the next meeting. |

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| To-do | Person Responsible | Deadline |
| Combine completed sections on document and ensure they flow together and read well as a whole. | All | 15/03/2021 |
| Complete sections on java and web design and upload to document. | James Murphy and Matthew Blatherwick | 15/03/2021 |
| Upload plan review update and format Gantt chart correctly. | William Payne | 15/03/2021 |

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| Item 2: Design plan presentation |

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| Discussion | E-mail received from our group monitor with a date and time for our presentation. We discussed our plan for how we will present our project. |
| Conclusions | We will create a short PowerPoint which will show our interface design and other relevant designs and diagrams. We will read more or less from the design plan itself as a script. |

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| To-do | Deadline |
| Decide who will present each section of the design plan and quickly rehearse the order of the presentation. | 15/03/2021 |
| Complete PowerPoint of diagrams. | 15/03/2021 |

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| Other business: |

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| Date of next meeting | Monday 15th March @ 11:00 |